



Recreation Funding Committee  
Schedule "D"



# Recreation Grant Application Form

*\*Refer to RFC Schedule C – Grant Application Process for application tips.*

## 1.0 Recreation Grant Applicant Information

1.1 Organization Name:  
\_\_\_\_\_

1.2 Mailing Address:  
\_\_\_\_\_

1.3 Primary Contact Person Information:  
Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

1.4 Other Contact Person Information:  
Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

1.5 Describe your organization and its purpose:  
\_\_\_\_\_

## 2.0 Project/Program Overview

2.1 Project/Program/Event Title:  
\_\_\_\_\_

2.2 Provide a brief summary of the project/program:  
\_\_\_\_\_

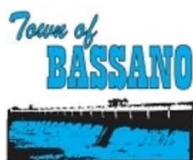
2.3 Provide a statement of need for your project/program:  
\_\_\_\_\_

Target Audience (age): \_\_\_\_\_ Anticipated # of Users: \_\_\_\_\_

Location of Program/Project: \_\_\_\_\_

Project Start Date: \_\_\_\_\_ Project End Date: \_\_\_\_\_

2.4 How will your organization advertise the project/program?  
\_\_\_\_\_



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2.5 If applicable, how will you collect feedback from your participants?

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2.6 Amount Requested: \_\_\_\_\_

2.7 Has your organization requested additional funding from other sources:        Yes        No

### **3.0 Project Budget**

Income:	Expenses: (List All Project Expenses)		
Recreation Grant Request: \$_____	_____	\$_____	\$_____
Other Income): \$_____	_____	_____	_____
_____ \$_____	_____	_____	_____
_____ \$_____	_____	_____	_____
_____ \$_____	_____	_____	_____
_____ \$_____	_____	_____	_____
_____ \$_____	_____	_____	_____
Total: \$_____	Total:	\$_____	

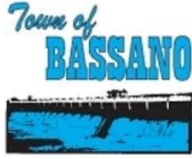
*\*Note all totals must BALANCE.*

### **4.0 Application Agreement**

4.1 \_\_\_\_\_ agrees that the information in this document is true and accurate.  
  Organization Name

4.2 Indicate which supporting documents have been attached to this application.  
Check all boxes that apply:

- Current financial statement (mandatory)
- Quotes attached (if applicable)
- Letters of Support (optional)



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4.3 Signature:

\_\_\_\_\_  
Signature/Position

\_\_\_\_\_  
Date (mm/dd/yyyy)

\_\_\_\_\_  
Signature/Position

\_\_\_\_\_  
Date (mm/dd/yyyy)

\*All sections of the application must be completed or the application will not move forward.



DO NOT USE – OFFICE USE ONLY

5.0 Recreation Grant Application Number (Eg. 2020-01, 2020-02)

5.1 Date complete application received: \_\_\_\_\_ Int. \_\_\_\_\_

5.2 Date preliminary check was complete: \_\_\_\_\_ Int. \_\_\_\_\_

5.3 Date application was reviewed by administration \_\_\_\_\_ Int. \_\_\_\_\_

5.4 Date application was reviewed by RFC \_\_\_\_\_ Int. \_\_\_\_\_

5.5 Approved/Rejected Yes No Approved Funding: \$\_\_\_\_\_