



FORM A3: HOME OCCUPATION APPLICATION

Supplement to Development Permit Application
Land Use Bylaw 1892-17

OFFICE USE	
Permit Number: (From Form A1)	Roll No:
<input type="checkbox"/> Home Occupation 1	<input type="checkbox"/> Home Occupation 2
<input type="checkbox"/> Home Occupation 3	

If applicable, this form is to be completed in conjunction with Form A1: Development Permit Application.

APPLICANT INFORMATION

Applicant Name: _____

(1) Is there a Home Occupation business currently operating on the site?

Yes No

If yes, what is the permit number and the nature of the Home Occupation business:

(2) The proposed new Home Occupation business will be: On-site Off-site/Mobile

Describe the business, including the goods and/or services to be provided:

(3) Where will the business operate? In the dwelling In an accessory building

If the business is in the dwelling, attach a floor plan showing which rooms the business will use in its operation.

Attached Floor plan Date:

(4) Operating Information: Days per week _____ From _____ to _____ (hours)

Resident employees: _____ Non-resident employees: _____

Customer visits: _____ per day/week/month (circle one)

Number of parking spaces for clients, employees, and deliveries _____

(5) Commercial vehicles/trailers that will be used in conjunction with the business? No Yes

If yes, describe the number, type and size of all applicable vehicles:



FORM A3: HOME OCCUPATION APPLICATION

Supplement to Development Permit Application
Land Use Bylaw 1892-17

(6) Outdoor storage areas required? No Yes

Describe what is to be stored and show storage location(s) on the site plan:

(7) Flammable or hazardous materials for the business?

No Yes

If yes, list type and quantity to be stored _____

(8) Signs? No Yes

If yes, describe the size and location of the sign(s) and show on the site plan:

DECLARATION OF APPLICANT/OWNER

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a Home Occupation. I consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

Date: _____

Applicant's Signature: _____

Registered Owner:

(Required, if different from applicant)

Print Name

Signature

Or

Written approval has been submitted by the **registered owner** stating that the applicant is authorized to sign the application form.

Date written approval was submitted: _____